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The instructions below will assist you with the preparation of your manuscript.

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1. Please submit, by the deadline given by the Editorial Office, a Word file of your manuscript with accompanying figures by email to [editorial@portlandpress.com](mailto:editorial@portlandpress.com)

The proceedings of the meeting will be published online as a volume of the *Biochemical Society Symposia* series and as a self-contained issue of *Biochemical Society Transactions*. For that reason, it is essential that all manuscripts are submitted on time.

2. The Biochemical Society's style with respect to abbreviations and nomenclature should be followed as described in the 'Instructions to Authors' for the *Biochemical Journal* at <http://www.BiochemJ.org>.

3. For details of how to prepare your manuscript, see the following page.

4. You will receive proofs of your article, but these should be used to correct printer's errors only and are not an opportunity for major revision of the text. In the case of multiple authors, please indicate clearly to whom proofs should be sent.

5. Although all articles for publication in *Biochemical Society Symposia* are solicited contributions, submission of a paper implies that it has been approved by all the named authors, that all persons entitled to authorship have been so named, that it reports work that has not been published in the same form elsewhere, and that the authors will grant the Biochemical Society an exclusive licence to publish the paper, which will not then be published elsewhere in the same form without the consent of the Society (see below). The paper is subject to editorial review and the Editor(s), normally the Organizer(s) of the meeting to which the submitted paper is a contribution, have the authority to recommend to the Editor of *Biochemical Society Transactions* that a paper be declined for publication on scientific grounds.

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## Manuscript preparation

### Text

- The article should be prepared in Microsoft Word and be ~4000 words (excluding references). Jargon that might be appropriate for a group discussion, but incomprehensible to a wider readership, should be avoided.
- A brief abstract should be supplied (~250) words.
- All abbreviations (particularly those specific to the topic) should be defined where they first appear in the text, and listed on the first page.
- Please supply up to six key words (of which at least three should not appear in the title).
- Use suitable headings to break up the text.
- If appropriate, please include a section on funding. Details of funding should be provided in the form of a sentence with the funding agency written out in full, followed by the grant number in square brackets.

### Figures and Tables

A maximum of six insertions (figures or tables) may be included.

#### Figures

Please prepare your illustrations in accordance with the following guidelines.

(If you are unable to provide illustrations as requested below, we can accept hard copies.)

- (a) any black and white figures (e.g. line diagrams or histograms) should be prepared as .tiff files at 600 dots per inch (dpi) or an .eps file at 1200dpi ONLY.
- (b) any figures containing grey scale (including gel images) should be prepared as .tiff files ONLY. These files should be at least 300dpi.
- (c) any figures containing colour should be prepared as .tiff files ONLY. These files should be at least 300dpi.

You are encouraged to supply colour artwork, which will be reproduced without charge.

#### Tables

These should be created in Microsoft Word.

### References

There should be no more than 50 references, and these should be cited according to the numbering system, using sequential numbers in square brackets, e.g. '[1]', '[4,5,7–10]'. At the end of the article, references should be listed in numerical order, in the following style:

- 1 Waugh, M.G., Challiss, R.A.J., Berstein, G., Nahorski, S.R. and Tobin, A.B. (1999) Agonist-induced desensitization and phosphorylation of m1-muscarinic receptors. *Biochem. J.* **338**, 175–183
- 2 Blantz, R.C., Thomson, S. and Gabbai, F.B. (1998) Interactions of angiotensin II with neurohumoral systems in normal and pathophysiological conditions. In *Renin–Angiotensin* (Ulfendahl, H.R. and Aurell, M., eds), pp. 57–65, Portland Press, London
- 3 Cornish-Bowden, A. (2004) *Fundamentals of Enzyme Kinetics*, Portland Press, London

### Multimedia adjuncts/supplementary data

*Biochemical Society Symposia* encourages authors to enhance their papers with multimedia adjuncts (e.g. time-lapse movies, three-dimensional structures or animated schemes). Preferred formats are QuickTime for time-lapse movies, PDB for structures and Flash for animated schemes.

If it is felt that your paper could be enhanced by animating your artwork, a member of the Editorial Office staff will contact you to discuss this possibility and will liaise with you regarding the animation process.

Supplementary data (e.g. large tables or datasets) can be published as part of this online series. These data should be supplied preferably as a PDF, and should be cited in the text of the paper.